



# Havering

L O N D O N B O R O U G H

## ENVIRONMENT OVERVIEW & SCRUTINY SUB-COMMITTEE AGENDA

7.30 pm

Thursday  
15 January 2015

Town Hall, Main Road,  
Romford

Members 6: Quorum 3

**COUNCILLORS:**

Ray Morgon (Chairman)  
Carol Smith (Vice-Chair)  
Alex Donald

Patricia Rumble  
Garry Pain  
Barry Mugglestone

**For information about the meeting please contact:  
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## **Protocol for members of the public wishing to report on meetings of the London Borough of Havering**

Members of the public are entitled to report on meetings of Council, Committees and Cabinet, except in circumstances where the public have been excluded as permitted by law.

Reporting means:-

- filming, photographing or making an audio recording of the proceedings of the meeting;
- using any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; or
- reporting or providing commentary on proceedings at a meeting, orally or in writing, so that the report or commentary is available as the meeting takes place or later if the person is not present.

Anyone present at a meeting as it takes place is not permitted to carry out an oral commentary or report. This is to prevent the business of the meeting being disrupted.

Anyone attending a meeting is asked to advise Democratic Services staff on 01708 433076 that they wish to report on the meeting and how they wish to do so. This is to enable employees to guide anyone choosing to report on proceedings to an appropriate place from which to be able to report effectively.

Members of the public are asked to remain seated throughout the meeting as standing up and walking around could distract from the business in hand.

### **What is Overview & Scrutiny?**

Each local authority is required by law to establish an overview and scrutiny function to support and scrutinise the Council's executive arrangements. Each overview and scrutiny sub-committee has its own remit as set out in the terms of reference but they each meet to consider issues of local importance.

The sub-committees have a number of key roles:

1. Providing a critical friend challenge to policy and decision makers.
2. Driving improvement in public services.
3. Holding key local partners to account.
4. Enabling the voice and concerns to the public.

The sub-committees consider issues by receiving information from, and questioning, Cabinet Members, officers and external partners to develop an understanding of proposals, policy and practices. They can then develop recommendations that they believe will improve performance, or as a response to public consultations. These are considered by the Overview and Scrutiny Board and if approved, submitted for a response to Council, Cabinet and other relevant bodies.

Sub-Committees will often establish Topic Groups to examine specific areas in much greater detail. These groups consist of a number of Members and the review period can last for anything from a few weeks to a year or more to allow the Members to comprehensively examine an issue through interviewing expert witnesses, conducting research or undertaking site visits. Once the topic group has finished its work it will send a report to the Sub-Committee that created it and will often suggest recommendations for the Overview and Scrutiny Board to pass to the Council's Executive.

## **Terms of Reference**

The areas scrutinised by the Committee are:

- Environment
- Transport
- Environmental Strategy
- Community Safety
- Streetcare
- Parking
- Social Inclusion
- Councillor Call for Action

## **AGENDA ITEMS**

### **1 CHAIRMAN'S ANNOUNCEMENTS**

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

### **2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS**

(if any) – received.

### **3 DISCLOSURE OF PECUNIARY INTERESTS**

Members are invited to disclose any pecuniary interest in any of the items on the agenda at this point of the meeting.

*Members may still disclose any pecuniary interest in an item at any time prior to the consideration of the matter.*

### **4 MINUTES (Pages 1 - 6)**

To approve as a correct record the Minutes of the meeting of the Committee held on 5 November 2014 and authorise the Chairman to sign them.

### **5 CONTAMINATED LAND IN THE BOROUGH**

The Sub-Committee will receive a presentation on the contaminated land in the borough.

### **6 PROBATION SERVICE INFORMATION**

The Sub-Committee will receive information on how the Probation Service are used by the Council, what tasks they carry out and how the work is monitored.

### **7 BUDGETS**

Details on the Budgetary information within the sub-committee's remit will be provided.

## **8 COUNCIL'S CONTINUOUS IMPROVEMENT MONITOR - PROGRESS OF FOUR CABINET REPORTS**

The Committee will receive a progress update on the reports which were approved by Cabinet on selected dates, with regard to:

- Keeping town centres vibrant by reducing on street parking charges and maintaining turnover of visitors (Approved by Cabinet on 17 April 2013).
- Authority to commit to making progress against the GLA's Exemplar Borough qualifying criteria to become a designated Cleaner Air Borough (Approved by Cabinet on 17 April 2013)
- Neighbourhood Responsibility progress report (Approved by Cabinet on 10 July 2013)
- Approval to access energy efficiency funding through the Green Deal & Energy Company Obligation (ECO) via a Greater London Authority (GLA) framework (Approved by Cabinet on 25 September 2013)

## **9 CRM ENQUIRIES**

The Sub-Committee will receive details of enquiries raised under the CRM system over the last year within the Sub-Committee's remit.

## **10 FUTURE AGENDAS**

Committee Members are invited to indicate to the Chairman, items within this Committee's terms of reference they would like to see discussed at a future meeting.

Note: it is not considered appropriate for issues relating to individuals to be discussed under this provision.

## **11 URGENT BUSINESS**

To consider any other items in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specified in the minutes, that the item should be considered at the meeting as a matter of urgency.

**Andrew Beesley**  
**Committee Administration**  
**Manager**

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**MINUTES OF A MEETING OF THE  
ENVIRONMENT OVERVIEW & SCRUTINY SUB-COMMITTEE  
Town Hall, Main Road, Romford  
5 November 2014 (7.30 - 9.25 pm)**

**Present:**

Councillors Ray Morgon (Chairman), Carol Smith (Vice-Chair), Alex Donald, Patricia Rumble and Garry Pain

Apologies for absence were received from Councillor Barry Mugglestone

**20 MINUTES**

The minutes of the meeting of the Committee held on 4 September 2014 and the Joint Committee (Budget) held on 8 September 2014 were agreed and signed by the Chairman.

**21 MAINTENANCE OF GREENS AND HEDGES IN THE BOROUGH**

The Committee received a brief on the maintenance of highway shrub beds and grass verges. There were approximately 80,000 square metres of shrub bed throughout the boroughs roads. They were maintained on an annual basis. There were two teams who undertook the regime. For the high priority areas – where shrubs were likely to grow and cause overhang to footpaths, carriageways and driveways, or were an obstruction on sightlines and road junctions these were pruned on three occasions. The remaining beds around the borough were pruned twice per annum. The programmed pruning ran from March to December depending on the weather.

The Committee were shown photos of shrub bed before and after pruning.

The scheduled pruning ensured that the service was maintaining a consistent approach throughout the borough and respond to public and member enquiries with the current status of the programme in the given area.

Officers also explained the maintenance for the 900,054 square metres of grass verge (including Rural Roads) throughout the borough. The grass was maintained by the In-House Grounds Maintenance Unit on behalf of Streetcare. Grass verges were cut on nine occasions throughout the growing season from March until November. All verges are cut with rotary action machines and the clippings are left to mulch the ground. This assists in replacing nitrogen in the ground and helps retain moisture. The rotary action machines are “followed” by a team with hand-mowers and strimmers,

they cut all the areas which are not accessible to the larger machines. These teams also remove the grass clippings from the footway.

## 22 **LOCAL IMPLEMENTATION PLAN: ANNUAL SPENDING SUBMISSION**

The Committee received a briefing paper on the Local Implementation Plan Annual Spending Submission.

Each year the council bid to Transport for London (TfL) for funding for its transport projects and programmes. A report went to Cabinet in July 2014 which set out the key areas within the London Plan and the Mayor's Transport Strategy which the submission must address and how additional funding would be allocated.

Officers explained that Havering's funding from TfL has three elements:

**Corridors, Neighbourhoods and Supporting Measure:** These are comprehensive scheme and local area improvements. They include schemes to tackle congestion, assist freight, contribute to regeneration, deliver environmental improvements, Controlled Parking Zones, 20mph zones, cycling, walking, bus priority and bus stop accessibility.

**Principal Road Maintenance:** This focuses on the improvement to the surface of Havering's Principal Road Network. This is dependent on the condition surveys which determine how much of the Principal Road Network across London requires structural maintenance. This funding has reduced, but reflects the good condition of Havering's regular maintenance of principal roads.

**Local Transport Funding:** This is £100k for projects of the Council's choice that support the delivery of the Mayor's Transport Strategy.

The Committee noted that the Havering's formal Submission has to comply with the following:

Mayor of London's London Plan and his Transport Strategy – the London Plan sets out the Mayor's overarching strategic land use planning priorities and policies for London. The Transport Strategy interprets the Mayor's London Plan transport vision and details how he and his partners will deliver the plan over the next 20 years.

Council's approved Local Implementation Plan (LIP) strategy document – Under the legislation set out in Section 45 of the GLA Act 1999 all London Boroughs have to prepare a Local Implementation Plan. Havering's LIP is effectively the transport strategy and sets out how the Council will implement the Mayor's Transport Strategy within its own area.

Council's approved 2014/15 to 2016/17 Three Year Delivery Plan – Havering's LIP is supported by its 2014/15 – 2016/17 Three Year Delivery Plan which was prepared in 2013. It sets out the programme content of



Havering's Annual Spending Submissions for this period and has been approved by TfL. The Delivery Plan will also address the Mayoral targets for mandatory indicators including modal share, bus service reliability, asset condition, road traffic casualties and CO2 emissions.

Latest TfL Guidance on preparing Local Implementation Plan – Every year TfL published guidance notes that boroughs have to follow when preparing their LIP submissions. These guidance notes often include any new Mayoral priorities that may have arisen since the last LIP submissions. The Committee were informed that in the 2015/16 guidance it drew attention to the Mayor's commitments relating to making it easier for people to Walk and Cycle, Road Safety, Air Quality, Freight, Bus Access and the Mayor's Roads Task Force.

Members asked about the further funding from other sources. Officer explained that there was often potential for match funding from developers. This was the case with the Sustran Connect 2 project, this was match-funded by the BIG Lottery Funding and LIP funding.

Members asked about the additional money that was received from the Government and TfL for road repairs due to the bad weather. Officers explained that the Department for Transport in the last two financial years had allocated £403,000 for patching and resurfacing the roads in poor repair, and £402,000 had been allocated from Transport for London. Officers stated that they had details of the money spent on roads, as they needed to be accountable to TfL.

Officers stated that boroughs had access to other TfL pots of funding in line with the Mayor's priorities including for accessible bus stops, Air Quality and Cycling. In previous years TfL had allocated £350,000 for bus stop accessibility schemes, this year £370,000 had been allocated. The bus stop accessibility works had been carried out not just for the bus stop but as part of a wider package of works to include the footpath and other areas around the bus stop.

Members asked about the Mayor's Roads Task Force and what they carried out. Officer stated that this was chaired by the Deputy Mayor, Isabel Dedring. The task force looked at innovative road ideas to reduce congestion in London, in co-ordination with all London Boroughs. Within Havering, the area that the Mayor had committed to was Gallows Corner. The Mayor is also committed to implementing a number of cycling initiatives including an east-west cycle super-highways and the mini-Holland project which would see cycle hubs in some boroughs.

Officers stated that they were carrying out extensive work in relation to cycling in the borough. They were working with schools through the bikeability scheme at primary schools right through to training for HGV drivers in becoming aware of cyclists on the road and the safety aspects. The funding was used wisely and a programme of training was submitted

prior to the funding being released. There were targets for modal split which were set in line with the Mayoral targets.

The Committee thanked officers for the informative brief and asked that details of the next three year plan engage members at a ward level before the final report is approved by Cabinet.

**23 SCOPING DOCUMENT FOR ROAD AND PAVEMENTS TOPIC GROUP**

The Committee agreed and noted the Terms of Reference of the Topic Group.

**24 COUNCIL CONTINUOUS IMPROVEMENT MODEL**

The Committee agreed that they would wish to have a brief update on each of the Cabinet reports which were up for review. It was noted that some reports may refer to projects that were now superseded; however the committee would be interested in an update of those projects too.

**25 CORPORATE PERFORMANCE INFORMATION - QUARTER 1: 2014/15**

The Committee noted the Corporate Performance Information for Quarter One.

**26 STAFF RESPONSIBILITIES**

The Committee received a verbal brief on the establishment of both Streetcare and Public Protection. Officers outlined the areas that fell within each of the areas.

Streetcare Services – Waste and Recycling (green waste, composting, bulky waste and clinical waste)  
Enforcement (waste minimisation)  
Trees  
Parking (On Street, off street, and parking schemes), Highways (Street lighting, technical services, road and footways)  
Street Cleansing (Graffiti removal, flytipping removal, nuisance vehicles).

Public Protection – Food Safety (Food standards, hygiene and infectious diseases)  
Licensing and Health and Safety (Stray dogs, Licensing and Gambling Acts, Health and Safety Enforcement)  
Trading Standards (Consumer Safety, Brand protection, Consumer advice, Doorstep Crime)  
Metrology Partnership (Weights and Measures)

Environmental Protection and Housing (Private Sector Housing, Construction, Statutory Nuisance i.e. Noise, Contaminated Land and Air Quality).

Officers stated that any enquiries should be directed to the Member's Portal, and not direct to the services. Members raised concerns with using the Portal, officers said that they would take these concerns back.

Members asked about the private sector housing and houses in multiple occupancy. Officer stated that they have regard to this and if proven then enforcement can be taken. They have a license for properties of three storeys or above, they also work closely with planning and enforcement. The majority of issue include fire escapes and change in level for the vulnerable.

Members asked about the funding of the new vehicles and fleet given that there were a number of new refuse trucks now in circulation. Officers stated that the refuse trucks were the property of the contractor. The rate that they charged included the cost of the vehicle. There was a corporate budget for all vehicles which are placed on a replacement programme of between 5 and 10 years, dependant on the vehicle. The budget for each vehicle including the fuel, maintenance and running costs.

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**Chairman**

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